

Station Allowances

Objectives



To provide an overview of frequently processed Station Allowances and the Key Supporting Documents (KSD).

Introduction



In this lesson we will cover:

- Overseas Housing (OHA)
- Move-In Housing Allowance (MIHA)
- OCONUS/CONUS COLA
- Temporary Lodging Allowance (TLA)
- BAH at Dependent's Location



Overseas Housing Allowance (OHA)

Overseas Housing Allowance

CAREER CANADA SERVICE CONTRA

OHA is designed to cover actual rental costs of OCONUS assigned Service members.

Reimbursed actual rental costs, limited to the maximum OHA rate for each locality and grade.

Types:

- 1. Monthly OHA Allowance
- 2. Move-In Housing Allowance

REQUIREMENTS:

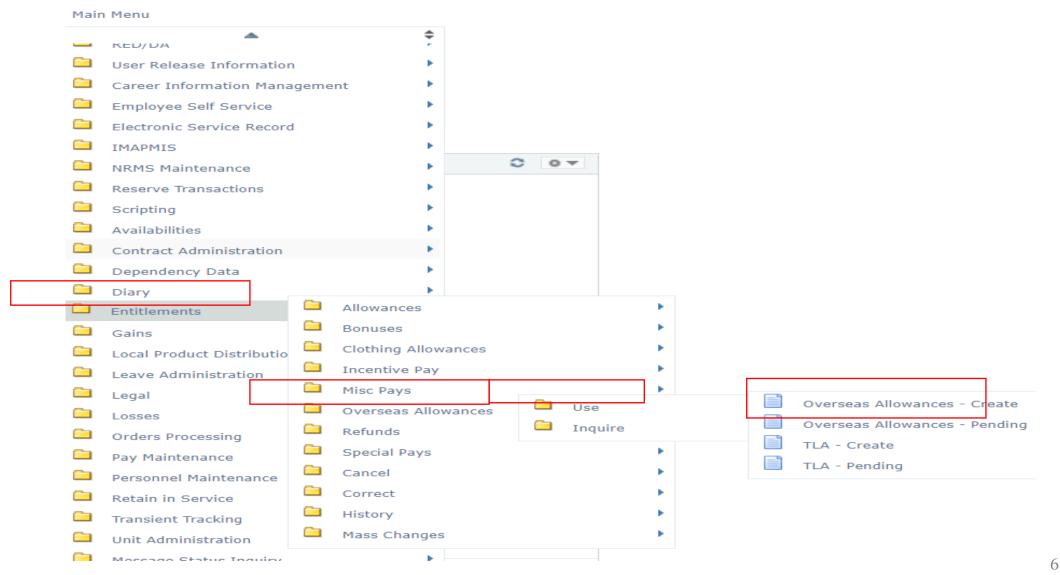
- A completed and signed DD 2367
- A lease agreement / verifiable purchase price
- The reported housing must be the actual residence the member occupies

NOTE: If a Service member is assigned on an unaccompanied tour or has a Secretarial waiver and authorized OHA for a dependent who lives separately, the reported housing must be the actual residence that the Service member's dependent occupies.

FID 43 - Overseas Housing Allowance

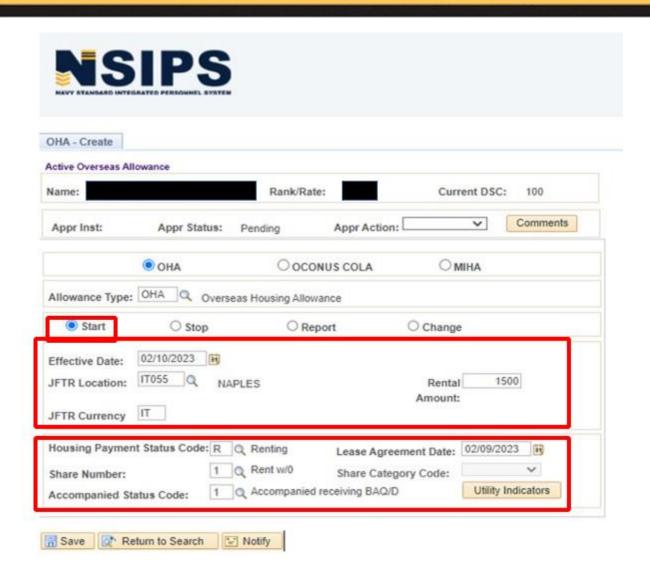
Overseas Housing Allowance





Creating an OHA





Select Start.

Enter in the Effective Date.

Enter in the JFTR Location. (Naples Italy is IT055)

Enter Rental Amount

Select Overseas Allowances.

Reference Service Members OHA Report Form (2367) for Utility Indicators

Climate Code for Naples is 2. For other locations reference the DODFMR Vol 7 Chap. 26 or DTMO website.



Overseas Housing Allowance



The members start date should match the date on the lease. Verify JTR location code, it should match COLA (FID 46).



Move-In Housing Allowance(MIHA)

Move-In Housing Allowance

Move-In Housing Allowance (MIHA) is a lump sum, one-time payment to cover the move in costs associated with occupying private sector leased/owned housing covered under the OHA program.

Types:

- 1. MIHA/Miscellaneous.
- 2. MIHA/Rent.
- 3. MIHA/Security.

FID 42 - Move In Housing Allowance

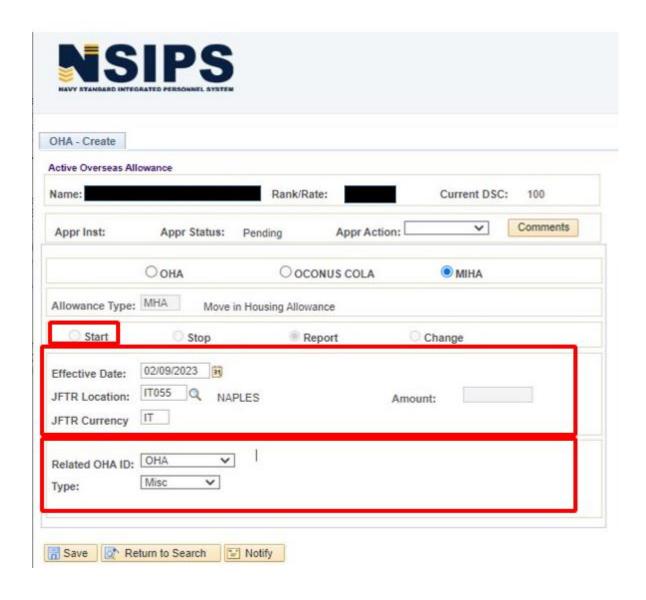
REQUIREMENTS:

- Service member must be eligible for OHA
- An eligible Service member is authorized MIHA for one dwelling during a tour at a PDS unless a Government-funded local move occurs.
- DD 2556 (MIHA Claim Form) must accompany MIHA/Rent and/or MIHA/Security related expenses.



Creating a MIHA





Select MIHA

Enter in the Effective Date.

Enter in the JFTR Location. (Naples Italy is IT055)

Enter in OHA in Related OHA ID

Enter MISC in Type.

Select Save

OHA entitlement must be released or posted FIRST, before MIHA can be processed.

Effective date must be the same as OHA effective date.

Reference Service Members OHA Report Form (2367) for MIHA Entitlement



Move-In Housing Allowance



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SSAN (OR CMD) -
                         NEW REQ ? ---
                                        PRINT -
                                                 NAME
 (`X` TO EXIT, PF##, PB##) PF8 OR ENTER - PAGE FORWARD

    PAGE BACK

   PERSONAL DATA - PRIVACY ACT OF 1974 --- CURRENT MMPA AS OF 24/01/25 --
                                                                 01 OF 01
                35 42
02 MJ: LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
42-MIHA* ENTRY-OPEN-DT 231218 17 12 2 ENTRY-CLSD-DT 231218 17 12 2
  CNTRL-CODE 2 ACTN 03 START 231207
                                       ENTLMT-MM 0.00
                                                       ENTLMT 563.00
  JTR-LCTN IT055 ADSN 7111 MIHA-TYPE M FORMAT-ID 43
  END OF INQUIRY.
```

MIHA is a one-time payment.







Overseas Cost of Living Allowance (COLA) is a non-taxable allowance designed to offset the higher overseas prices of non-housing goods and services.

Overseas COLA is not a fixed amount. COLA adjustments are either immediate or made incrementally, the payment will increase or decrease based on local currency or data.

KSDs:

- PCS Orders
- RED/DA
- Flight Itinerary for dependents if on accompanied orders.

Please ensure your RED/DA is update-to-date to receive the correct entitlements. This includes moving dependents back to the states or acquiring new dependents.



Definitions:

- Vicinity- The "vicinity" is the entire country, U.S. territory or possession, or state (Alaska or Hawaii) where the Service member's permanent duty station (PDS) is located.
- Government Dining Facility- Government dining facilities operate using appropriated funds and provides meals to Service members with or without charge under an agreement between the facility and the Government.
- Government Quarters. "Government quarters" include individual quarters provided with or without charge under agreement with the Government.
- OCONUS COLA Index. The OCONUS COLA index represents how much more expensive it is to purchase goods and services OCONUS compared to the same level of goods and services available in an average location within the CONUS

Note: COLA 9 is a partial rate due to dining facilities being available.





OCONUS COLA rate is determined by the following:

Service Member With-Dependent:

- The Member is authorized to have a dependent reside at or in the vicinity of the Member's PDS OCONUS.
- The Member is joined by a dependent or acquires a dependent while serving OCONUS and the dependent is one of the following:
 - Command sponsored and residing with a Service member
 - A bona fide resident of the same area as the Service member's non-foreign PDS OCONUS
 - An officer or civilian employee of the United States stationed in the same area as the Service member's non-foreign PDS OCONUS.

Service Member Without Dependent:

- The Member has no dependents.
- The Member does not have a dependent who resides at or in the PDS vicinity
- The Member has a dependent residing at or in the PDS vicinity who is not command sponsored
- The Member does not have legal custody and control of a dependent





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SSAN (OR CMD) ----- NEW REQ ? --- PRINT -
                                               NAME
 (`X` TO EXIT, PF##, PB##) PF8 OR ENTER - PAGE FORWARD
                                                        PF7 - PAGE BACK
 -- PERSONAL DATA - PRIVACY ACT OF 1974 --- CURRENT MMPA AS OF 24/01/29 --
                35 46
                                                               01 OF 01
02 MJ: LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
46 COLA* ENTRY-OPEN-DT 240105 04 01 1 CNTRL-CODE 0 ACTN Z4 START 240101
   ENTLMT-MM 425.33 ENTLMT 822.31 ENTLMT-NM 879.02 DAILY-RATE 28.35556
  NR-DEPN-COLA 0 JTR-LCTN IT055
46-COLA* ENTRY-OPEN-DT 240105 04 01 1 ENTRY-CLSD-DT 240105 04 01 1
  CNTRL-CODE 6 ACTN Z4 START 240101 STOP 231231 ENTLMT-MM 0.00 ENTLMT
  0.00 ENTLMT-NM 0.00 DAILY-RATE 28.35556 NR-DEPN-COLA 0 JTR-LCTN IT055
46-COLA* ENTRY-OPEN-DT 231116 15 11 2 ENTRY-CLSD-DT 240105 04 01 1
  CNTRL-CODE 2 ACTN Z4 START 231116 STOP 231231 ENTLMT-MM 0.00 ENTLMT
  0.00 ENTLMT-NM 0.00 DAILY-RATE 24.03333 NR-DEPN-COLA 0 JTR-LCTN IT055
46-COLA* ENTRY-OPEN-DT 231106 08 11 1 ENTRY-CLSD-DT 231116 15 11 2
   CNTRL-CODE 2 ACTN Z4 START 231102 STOP 231115 ENTLMT-MM 384.53 ENTLMT
         ENTLMT-NM 0.00 DAILY-RATE 27.46667 NR-DEPN-COLA 0 JTR-LCTN IT055
** END OF INQUIRY.
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Temporary Lodging Allowance (TLA)

<u> Temporary Lodging Allowance (TLA)</u>

CARER CHILD

Temporary Lodging Allowance is intended to partially pay for lodging/meal expenses when a member/dependents must occupy temporary quarters OCONUS. TLA is available when it is necessary for a Service member or dependent to occupy temporary lodging upon arrival at, or immediately before leaving, a PDS OCONUS, or during other periods as specified in this section.

Arrival TLAs should be processed in 10-day increments.

Required KSDs are as follow:

- 1. Zero'd out itemized receipts for dates being requested
- 2. TLA authorization from housing office
- 3. A certificate of Non-availability for member and any dependents (as applicable).
- 4. Page 1 of NPPSC 7220/5

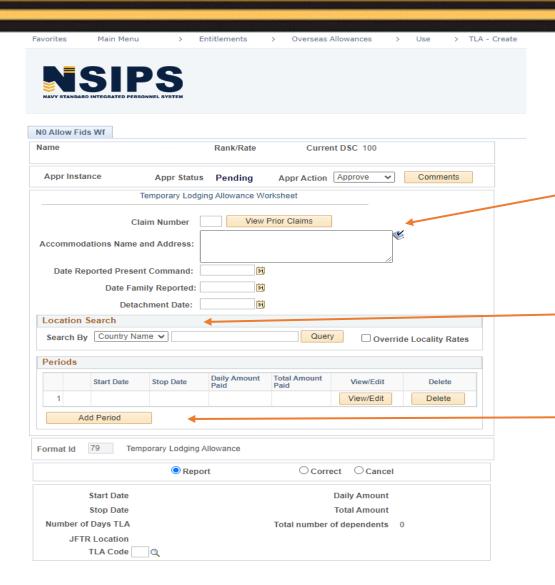
Lodging expenses are not allowed while staying with friends or relatives, but the meal and incidental expense rate (M&IE) is payable for the eligible TLA period

Note: NPPSC 7220/5 can be used as a worksheet to calculate TLA entitlement.

FID 79 - Temporary Lodging Allowance

Temporary Lodging Allowance





Effective date:

Temporary Lodging Allowance Worksheet:

- What is the claim number (1st, 2nd, 3rd, etc.)
- Address of temporary lodging
- When the member arrives or departs the command

Location Search:

- Search by Description or JTFR Location
- You can override the Locality Rate

Periods:

You can have multiple periods of TLA in one submission



Temporary Lodging Allowance



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Command:	U	ici	
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	Married Military-Mi		ngle Jependents
Dependent Names/Ages of Children	100000000000000000000000000000000000000	111111111111111111111111111111111111111	
200.000 11980 1100000 1100000 1100000			
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TLF/ALTERNATE TLF INFORMAT		STATIONS	
Name:	THE REAL PROPERTY.	Paca. 'es: Yes/H	0
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MEMBER CERTIFICATION			
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· Certificate of Non-Availability	i 'evy Lodge i.	Signature/Han ired for alternat	k/Date • Lodging •
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HOUSING OFFICE			
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COMMAND CHEN COMMAND CHEN Member hcessivel sought hour accommodations expedit susly. Moun	Date	Phone Ex	rtance of locating the following dates: Phone Extension

All TLA Claims must be endorsed by:

- Housing
- Command TLA Coordinator
- Department Head (if over 30 Days)
- Commanding Officer / OIC (if over 45 Days)

If TLA Exceeds 60 Days

- Written Authorization from NSA Naples Italy CO is required.
- Approval is NOT Automatic, ensure all proper supporting documents are submitted in order to request an extension
- It is the member's responsibility to ensure the proper procedures are followed



Temporary Lodging Allowance (TLA)



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PERSUNAL DATA - PRIVACY ACT OF
                                  1974 --- CURRENT MMPA AS OF <u>24/01/29</u>
                35 79
                                                                01 OF 01
        LB:3800 LC:7111 SA:A SX:1 TK:170222 TU:260105 TH:260105
FIXED/OPEN/HISTORY
79-JUMPS
        TEMPORARY LODGING ALW * ENTRY-OPEN-DT 231215 16 12 2
                                                      START 231202 STOP
   ENTRY-CLSD-DT 231215 16 12 2 CNTRL-CODE 2 ACTN 03
          ENTLMT 901.58 JTR-LCTN IT055 TLA I NR-DEPN-PD 01
  231206
79-JUMPS TEMPORARY LODGING ALW *
                                    ENTRY-OPEN-DT 231205 08 12 1
  ENTRY-CLSD-DT 231205 08 12 1 CNTRL-CODE 2 ACTN 03
                                                                    STOP
          ENTLMT 1,719.30 JTR-LCTN IT055 TLA I
                                                 NR-DEPN-PD 01
79-JUMPS
        TEMPORARY LODGING ALW * ENTRY-OPEN-DT 231130 05 12 1
  ENTRY-CLSD-DT 231130 05 12 1 CNTRL-CODE 2 ACTN 03
                                                                    STOP
  231121 ENTLMT 1,383.20 JTR-LCTN IT055 TLA I NR-DEPN-PD 01
         TEMPORARY LODGING ALW *
                                    ENTRY-OPEN-DT 231127 02 12 1
79-JUMPS
  ENTRY-CLSD-DT 231127 02 12 1 CNTRL-CODE 2 ACTN 03
                                                     START 231112
                                                                    STOP
          ENTLMT 302.90 JTR-LCTN IT055 TLA I NR-DEPN-PD 01
        TEMPORARY LODGING ALW * ENTRY-OPEN-DT 231121 18 11 2
79-JUMPS
  ENTRY-CLSD-DT 231121 18 11 2 CNTRL-CODE 2 ACTN 03
                                                                    STOP
                                                      START 231102
  231111 ENTLMT 1,809.58 JTR-LCTN IT055 TLA I NR-DEPN-PD 01
  END OF INQUIRY.
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 BAH is an allowance to offset the cost of housing in CONUS when government-provided housing is not available. BAH depends upon the location, pay grade and number of dependents.

 A Member may choose to elect a designated place of residency for their dependents if their current tour is either an unaccompanied tour, a dependent-restricted tour, or an unusually arduous sea duty (UASD) assignment. If the Member falls in at least one of these categories, then they may choose to elect any CONUS location for their dependents to reside.



Required KSDs:

- PCS Orders
- RED/DA
- Marriage Certificate
- A memo authorizing BAH at dependent's location signed by their Commanding Officer

Acquired dependent - An individual who becomes a dependent through birth, marriage, adoption, etc. during the course of a Navy Service Member's current overseas tour of duty.



BAH begins on the date of marriage, birth, adoption, etc. if the member is not assigned to government quarters at the time. Otherwise, it will begin after the member has received permission to leave government quarters.

- Members serving an <u>UNACCOMPANIED</u> tour may request station allowances of dependents with approval of their Commanding Officer.
- For Members serving an <u>ACCOMPANIED</u> tour when dependents have not arrived on station, members may request station allowances of dependents with approval of:
 - PERS N130 (Continuation of Overseas Allowances)
 - PERS 451-H (Continuation of Stateside Allowances)



Where to send requests:

- Advance dependent Travel (ADT):
 - N130C:
 - CONUS to OCONUS
 - OCONUS to OCONUS
 - PERS-451:
 - OCONUS to CONUS
 - CONUS to CONUS
- Delayed Dependent Travel (DDT):
 - PERS-451:
 - CONUS to OCONUS
 - CONUS to CONUS
 - N130C
 - OCONUS to CONUS
 - OCONUS to OCONUS
- Continuation of Station Allowances (COSA):
 - COSA due to PCU (ACC: 106) orders N130C in all cases
 - COSA in CONUS submit to PERS-451
 - COSA in OCONUS submit N130C



Mil-to-Mil



Members with No Dependents:

- For the purpose of this entitlement, each member of a dual military couple, having no other dependents, is considered a single member for BAH/OHA entitlement purposes.
- In Mil-to-Mil situations, a member separating from the service becomes an acquired dependent of the service member remaining on ACDU on the day of separation.
- When entitled to OHA and service members are sharing the same residence, members are entitled to their own rate of OHA. The utilities for each service member will be halved.

References



- DODFMR Volume 7A, Chapters 26 & 68
- Pay SOPs
- OPNAVINST 7220.12 CH-1
- CPPA Handbook
- MILPERSMAN 1300–160



Questions?